

Department of Foreign Affairs
FOREIGN SERVICE INSTITUTE

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PAP)			REMARKS (Brief description of Program/Project)	
				Adapted or Target	Sub/Open or Bid	Notice of Award	Contract Signing	Source of Funds	Total	MODE	CO		
TRAINING AND SEMINAR EXPENSES													
F.S.O. Cadetship Course (FSOCC)													
	Catering service for the opening ceremony	CPS	SVP		Jan-16	Jan-16	Jan-16	Gap	5,000.00	5,000.00			A six-month orientation and training program for the new foreign service officers (FSOs) of the DFA. <i>Continuing appropriations</i>
	Catering service for the closing ceremony	CPS	SVP		Jul-16	Jul-16	Jul-16	Gap	27,000.00	27,000.00			
	Food for participants of study tour	CPS	SVP		January to July 2016			Gap	94,500.00	94,500.00			
	Food to be provided to resource persons	CPS	SVP		January to July 2016			Gap	39,000.00	39,000.00			
	Food, beverages and other materials needed during classroom sessions	CPS	SVP		January to July 2016			Gap	99,712.00	99,712.00			
	Lease of venue, meals and accommodation for the Team Effectiveness Workshop - FSOC Batch XXII	CPS	SVP		Jan-16	Jan-16	Jan-16	Gap	325,000.00	325,000.00			
	Tokens for resource person	CPS	SVP		Jul-16			Gap	20,000.00	20,000.00			
FSOCC BATCH XXIII													
	Catering service for the opening ceremony	CPS	SVP		Aug-16	Aug-16	Aug-16	Gap	7,500.00	7,500.00			
	Catering service for the closing ceremony	CPS	SVP		Feb-17	Feb-17	Feb-17	Gap	24,000.00	24,000.00			
	Food for participants of study tour	CPS	SVP		August 2016 to February 2017 (tentative)			Gap	94,500.00	94,500.00			
	Food to be provided to resource persons	CPS	SVP		August 2016 to February 2017 (tentative)			Gap	19,800.00	19,800.00			
	Food, beverages and other materials needed during classroom sessions	CPS	SVP		August 2016 to February 2017 (tentative)			Gap	99,352.00	99,352.00			
	Tokens for resource person	CPS	SVP		Feb-17			Gap	20,000.00	20,000.00			
PRE-DEPARTURE ORIENTATION SEMINAR (BATCH 1-4)													
	Catering service for the closing ceremony	PTPS	SVP		Feb / Apr / Jul / Oct			Gap	39,900.00	39,900.00			This seminar provides basic information to prepare personnel of the DFA and other government agencies due to work in Philippine foreign service posts.
	Food, beverages and other materials	PTPS	SVP	Shopping	Jan-Feb / April / July / Oct			Gap	45,156.00	45,156.00			
RECORDS AND COMMUNICATIONS OFFICERS COURSE													
	Catering service for the closing ceremony	PTPS	SVP		Jun-16			Gap	9,975.00	9,975.00			This course aims to retool the DFA personnel with the current plans, policies and skills on records management and communication processes in the Department.

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	P/MO/ End User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PAP)			CO	P/MO/S (Brief description of program/project)
				Aspect of Interest	Subtype of Bid	Date of Award	Contract Signing	Source of Funds	Total	MOOE		
	Food, beverages and other materials	PTPS	SVP, Shopping			Jun-16		GOP	3,746.00	3,746.00		developing effective and efficient Records and Communication Officers in the Home Office and at Philippine foreign service posts.
ADMINISTRATIVE OFFICERS COURSE												
	Catering service for the closing ceremony	PTPS	SVP			May-16		GOP	9,975.00	9,975.00		This course intends to hone the knowledge and skills of the DFA personnel on personnel administration, budget preparation and control, and general services developing competent Administrative Officers in the Home Office and at Philippine foreign service posts.
	Food, beverages and other materials	PTPS	SVP, Shopping			May-16		GOP	7,012.00	7,012.00		
CULTURAL OFFICERS COURSE												
	Catering service for the closing ceremony	PTPS	SVP			Aug-16		GOP	9,975.00	9,975.00		The Cultural Officers Course is designed to equip the DFA personnel with the knowledge and skills needed in promoting Philippine culture in different regions of the world.
	Food, beverages and other materials	PTPS	SVP, Shopping			Aug-16		GOP	11,983.00	11,983.00		
PROPERTY OFFICERS COURSE												
	Catering service for the closing ceremony	PTPS	SVP			Mar-16		GOP	9,975.00	9,975.00		The Property Officers Course intends to equip the DFA personnel with knowledge and skills needed in managing the government's properties and supplies by discussing the general rules and regulations in administering government assets, the supply management system and the procurement procedures in the Department.
	Food, beverages and other materials	PTPS	SVP, Shopping			Mar-16		GOP	3,746.00	3,746.00		
FOREIGN LANGUAGE PROGRAMS												
	Food, beverages and other materials											
	Arabic L-III	LPS	Shopping			January - December 2016		GOP	12,809.00	12,809.00		The Foreign Language Programs provide intensive instruction in a number of major languages to personnel of the Department and other government agencies whose work requires foreign language proficiency; especially those personnel who are assigned to Foreign Service Posts or Home Office area/country desks or in constant contact with foreign nationals.
	Bahasa Indonesia L-III	LPS	Shopping			January - December 2016		GOP	12,809.00	12,809.00		
	French L-III	LPS	Shopping			January - December 2016		GOP	12,809.00	12,809.00		
	German L-III	LPS	Shopping			January - December 2016		GOP	12,809.00	12,809.00		
	Mandarin L-III	LPS	Shopping			January - December 2016		GOP	12,809.00	12,809.00		
	Nihongo L-III	LPS	Shopping			January - December 2016		GOP	12,809.00	12,809.00		
	Spanish L-III	LPS	Shopping			January - December 2016		GOP	12,809.00	12,809.00		

Annual Procurement Plan for FY 2016

Code (PAR)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (PHP)		REMARKS (Brief description of Program/Project)
				Abstract of Budget	Submission of Bids	Notice of Award	Contract Signing		Total	MOOE	
	SPECIAL FOREIGN LANGUAGE PROGRAM-ITALIAN										
	Food, beverages and other materials	LPS	Shopping				Gap	9,948.00	9,948.00		
	ENGLISH LANGUAGE REVIEW COURSE										
	Food, beverages and other materials	LPS	Shopping		Apr-16		Gap	2,622.00	2,622.00		
	COURSE ON WRITING MEMORANDA AND LETTERS										
	Food, beverages and other materials	LPS	Shopping		Jun-16		Gap	2,662.00	2,662.00		
	COURSE ON SPEECHWRITING AND DELIVERY										
	Food, beverages and other materials	LPS	Shopping		Sep-16		Gap	2,462.00	2,462.00		
	COURSE ON FILIPINO-TO-ENGLISH INFORMATION PROCESSING										
	Food, beverages and other materials	LPS	Shopping		Sep-16		Gap	2,462.00	2,462.00		
	NIHONGO LANGUAGE COURSE FOR JDS FELLOWS										
	Food, beverages and other materials	LPS	Shopping		Aug-16		Gap	937.00	937.00		
	SEMINAR ON AMERICAN CULTURE AND LANGUAGES										
	Food, beverages and other materials	LPS	Shopping		Aug-16		Gap	360.00	360.00		
	SELF-STUDY PROGRAM										
	Food, beverages and other materials	LPS	Shopping		January - December 2016		Gap	0.00	0.00		
	COURSE ON ASSISTANCE TO NATIONALS (BATCH 1-2)										
	Food, beverages and other materials	SPS	SVP Shopping		1st Quarter and 4th Quarter		Gap	10,197.00	10,197.00		The seminar-workshop aims to provide participants with a deeper understanding of the Filipino migrant worker, his environment, as well as his problems and opportunities.
	Catering service for the closing ceremony	SPS	SVP Shopping				Gap	18,000.00	18,000.00		

Annual Procurement Plan for FY 2013

Code (PAD)	Procurement Program/Project	M/O/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)		REMARKS (brief description of Program/Project)
				Address of Bidding	Subopen of Bids	Notice of Award	Contact Signing		Total	MOOE	
	GAD FOCAL POINT OFFICERS COURSE										This course aims to elevate the basic skills of GAD Focal Point Persons to have an in-dept knowledge and skills needed to become trainers.
	Food, beverages and other materials	SPS	SVP, Shopping		1st Quarter		Gop	3,059.00	3,059.00		
	TRAINING FOR PWDS										
	Food, beverages and other materials	SPS	SVP, Shopping		2nd Quarter		Gop	2,039.40	2,039.40		This training program aims to raise awareness and understanding on the rights of persons with disabilities to promote a disability sensitive and inclusive workplace.
	CONSULAR ASSISTANTS' COURSE (BATCH 1-3)										
	Food, beverages and other materials	SPS	SVP, Shopping		2nd Quarter, 3rd Quarter, 4th Quarter		Gop	15,295.50	15,295.50		This course is designed to enhance the participants' skills and capabilities to effectively cope with the increasing demands of consular work and to deliver a responsive and efficient public service.
	Catering service for the closing ceremony	SPS	SVP, Shopping				Gop	27,000.00	27,000.00		
	PROTOCOL OFFICERS' COURSE										
	Food, beverages and other materials	SPS	SVP, Shopping		3rd Quarter		Gop	5,098.50	5,098.50		This course aims to enhance skills of protocol officers in the planning and organizing of events during visits of official dignitaries from foreign countries, as well as help them become adept at official and social functions, whether as hosts or guests.
	Catering service for the closing ceremony	SPS	SVP, Shopping				Gop	9,000.00	9,000.00		
	SCHOLARSHIP ROADSHOWS BATCH (1-4)										
	Food, beverages and other materials needed	SCHPS	SVP, Shopping				Gop	11,600.00	11,600.00		This program aims to promote foreign scholarships and training programs offered to the Philippines and to encourage government personnel to take advantage of the opportunities to study abroad.
	Catering services for the closing ceremony	SPS	SVP, Shopping				Gop	27,000.00	27,000.00		
	Snacks serve during scholarship deliberations/ meetings	SCHPS	SVP, Shopping				Gop	3,950.00	3,950.00		Regular meetings held at FSI for the scholarship grants deliberations.

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			(Brief description of Program/Project)
				Adapted at least 1 sub-item or size	Mode of Award	Contract Signing	Total		MOOE	CO		
	E-DIPLOMACY (BATCH 1-2)											The course aims to introduce personnel and staff of the DFA in the Home Office or at the Philippine foreign service posts to the concept of e-Diplomacy as a tool and strategy in achieving diplomatic goals.
	Food, beverages and other materials	PELS	SVP, Shopping		May and August 2016		GOP	2,250,600	2,250,600			
	GENDER AND DEVELOPMENT											
	Orientation on CODI (2 batches)	ILU	SVP		April and August 2016		GOP	30,000.00	30,000.00			
	GAD TWG Training for Trainers	ILU	SVP				GOP	50,000.00	50,000.00			
	GST for new FSI employees	ILU	SVP		Sep-16		GOP	30,000.00	30,000.00			
	Seminar-Workshop on Enhancing Facilitation Skills for Trainers	OPRSD-OH	SVP		Nov-16		GOP	17,611.24	17,611.24			A training program aimed at honing the skills of training specialists in program designing, outlining, setting objectives, and selecting methodologies.
	Annual Planning Workshop of GPRSD	OPRSD-OH	SVP		Mar-16		GOP	24,000.00	24,000.00			A three-day program focused on reviewing the current year plan and projecting the program and budget for the succeeding year.
	Purified Drinking Water	Various Offices	SVP		January-December 2016		GOP	50,000.00	50,000.00			For the consumption of participants in various FSI training courses and of FSI personnel.
	FSI Teambuilding (venue, meals, accommodation and transportation)	PS	SVP		Apr-16		GOP	200,000.00	200,000.00			Teambuilding activity aims to enhance the spirit of teamwork such as harmonious working relationships, open communications, cooperation, and camaraderie among personnel.
	TRAVELLING EXPENSES											
	FOREIGN TRAVEL											
	Asia Pacific Roundtable (Malaysia)	CRSS					GOP	17,600.00	17,600.00			
	CSCAP General Conference (Asia)	CRSS					GOP	17,600.00	17,600.00			
	Willton Park Conference (UK)	CRSS					GOP	70,400.00	70,400.00			
	Association for Asian Studies Annual Conference	CRSS					GOP	70,400.00	70,400.00			
	CSCAP Study Group on Countering the Proliferation of WMD in the Asia Pacific (Asia)	CRSS					GOP	19,800.00	19,800.00			
	Foreign travel of DG and DDG (plane ticket and accommodation)	DDG					GOP	366,000.00	366,000.00			
	Other official foreign travel of FSI personnel (projected)	Various Offices					GOP	180,200.00	180,200.00			

Annual Procurement Plan for FY 2016

Code (PAD)	Procurement Program/Project	GPO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PUP)		CO	REMARKS (Brief description of Program/Project)
				Adopted/Target	Sub-Open of Bids	Notice of Award	Contract Signing		Total	MOOE		
LOCAL TRAVEL												
	Rental of vehicles for the study tour (FSOCC XXII)	CPS	SVP			Mar-16	Mar-16	GoP	80,000.00	20,000.00		
	Tour of Business Facilities	CPS	SVP			May-16	May-16	GoP	20,000.00	20,000.00		
	Public Diplomacy Study Tour	CPS	SVP			Jul-16	Jul-16	GoP	40,000.00	40,000.00		Continuing appropriations
	Cultural Awareness Tours (Within Metro Manila)	CPS	SVP			Aug-16	Aug-16	GoP	40,000.00	40,000.00		
	Rental of vehicles for the study tour (FSOCC XXIII)	PS	SVP			Oct-16	Oct-16	GoP	42,000.00	42,000.00		
	Rental of vehicle for the FSI Teambuilding 2016	CIRSS						GoP	84,000.00	84,000.00		
	CIRSS Participation in ASEAN-Related Conference/ Meetings (protected - 8 meetings)	Various Offices						GoP	280,000.00	280,000.00		Staff development program
	Seminars and workshops to be attended by FSI Personnel as part of the Staff Development Program	DDG						GoP	121,000.00	121,000.00		
	Official travel of DG and DDG											
SUPPLIES AND MATERIALS												
	Office Supplies (APP-CSE Part A)	Various Offices	Agency-to Agency/ Agency/ Agency/ Shopping			January-December 2016		GoP	1,029,040.08	1,029,040.08		
	Office Supplies (APP-CSE Part B)	Various Offices	Shopping			January-December 2016		GoP	216,927.32	216,927.32		
	Gasoline, Oil and Lubricants Expenses	AFSD	Contracting			January-December 2016		GoP	300,000.00	300,000.00		
UTILITIES EXPENSES												
	Water Expenses	AFSD	Contracting			January-December 2016		GoP	200,000.00	200,000.00		
	Electricity Expenses	AFSD	Contracting			January-December 2016		GoP	2,300,000.00	2,300,000.00		
COMMUNICATIONS												
	Postage and Courier Services	GSIS, PUB	Contracting			January-December 2016		GoP	18,000.00	18,000.00		
	Telephone Expenses (Mobile)	AFSD	Contracting			January-December 2016		GoP	100,000.00	100,000.00		
	Telephone Expenses (Landline)	AFSD	Contracting			January-December 2016		GoP	450,000.00	450,000.00		
	Internet Subscription	AFSD	SVP		Aug-16	Aug-16	Sep-16	GoP	366,000.00	366,000.00		
	Cable TV Subscription (2 Accounts)	DDG, CIIRS	Direct Contracting		March 2016 & November 2016			GoP	24,000.00	24,000.00		
	Web Hosting	AFSD	SVP		Aug-16	Aug-16		GoP	6,000.00	6,000.00		

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	SAC/ ERM-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (M\$)		CO	REMARKS (brief description of Program/Project)	
				Adopted Budget	Subitem of Budget	Value of Award	Contract Signing			MOOE				
EXTRAORDINARY & MISCELLANEOUS EXPENSES														
	Loyalty Awards Memorabilia	PS	SVP			Nov-16	Nov-16	GoP	16,000.00	16,000.00				
	Nolerial Services	GSS	Contracting			January-December 2016		GoP	10,000.00	10,000.00				
	Catering Service for the FSI Anniversary Celebration	AFSD	SVP			Dec-16	Dec-16	GoP	25,000.00	25,000.00				
	Catering Service for the FSI Fellowship	AFSD	SVP			Dec-16	Dec-16	GoP	25,000.00	25,000.00				
	Snacks for Meetings/Symposiums (Manrove Forum & Madon Dialogue)	CRSS	SVP			January-December 2016		GoP	96,000.00	96,000.00				
	Purified Drinking Water	Various Offices	SVP			January-December 2016		GoP	20,100.00	20,100.00			For FSI personnel and course participants This activity aims to provide an opportunity for FSI personnel to actively engage in activities involving sport, recreation and play.	
	FSI Bowling Tournament	PS	SVP		Aug-16	Aug-16	Sep-16	GoP	85,500.00	85,500.00			For the participation of FSI personnel in the annual Interoffice sportsfest in the DFA.	
	Volleyball uniforms	PS	SVP			Apr-16	Apr-16	GoP	20,400.00	20,400.00				
PROFESSIONAL SERVICES														
	Consultancy services- Reconfiguration of Server	MISS	SVP			Mar-16	Mar-16	GoP	30,000.00	30,000.00				
	Professional fee - Team Effective Module	GPS						GoP	97,000.00	97,000.00				
	Contracted Services	PUB	SVP					GoP	15,000.00	15,000.00				
GENERAL SERVICES														
	Janitorial Services	AFSD	Public Bidding		Oct-16	Nov-16	Dec-16	Dec-16	GoP	1,670,000.00	1,670,000.00			
REPAIR AND MAINTENANCE														
	Machinery	AFSD	SVP					GoP	20,000.00	20,000.00				
	Office Equipment	AFSD	SVP					GoP	100,000.00	100,000.00				
	ICT Equipment	AFSD	SVP					GoP	20,000.00	20,000.00				
	Motor Vehicles	AFSD	SVP					GoP	85,000.00	85,000.00				
	Furniture and Fixtures	AFSD	SVP					GoP	20,000.00	20,000.00				
TAXES, INSURANCE PREMIUMS AND OTHER FEES														
	Fidelity Bond Premiums	GSS	Contracting					GoP	70,000.00	70,000.00				
	Insurance Expenses	GSS	Contracting					GoP	13,000.00	13,000.00				
OTHER MAINTENANCE AND OPERATING EXPENSES														
	Advertising Expenses	PS	SVP					GoP	24,000.00	24,000.00				
	Printing and Binding Expenses													

Annual Procurement Plan for FY 2016

Code (GAP)	Procurement Program/Project	AP/CI End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			REMARKS (Brief description of Program/Project)
				Anticipated Start	Submission of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A Principled Foreign Policy: A Collection of Speeches 2011-2013	PUB	SVP	Feb-16	Feb-16	Feb-16	Feb-16	GoP	74,000.00	74,000.00		Continuing appropriations
	West Philippine Sea Post-Arbitration Updates	PUB	SVP	Apr-16	Apr-16	Apr-16	Apr-16	GoP	20,000.00	20,000.00		
	CIRSS Research Output/FSI Reader	PUB	SVP	Oct-16	Oct-16	Oct-16	Oct-16	GoP	100,000.00	100,000.00		
	FSI Annual Report 2015	PUB	SVP	Apr-16	Apr-16	Apr-16	Apr-16	GoP	60,000.00	60,000.00		
	FSI Calendar 2017	PUB	SVP	Oct-16	Oct-16	Oct-16	Oct-16	GoP	90,000.00	90,000.00		
	Philippine Diplomacy and Gender	PUB	SVP	Aug-16	Aug-16	Aug-16	Aug-16	GoP	140,000.00	140,000.00		
	Greeting Cards	PUB	SVP	Oct-16	Oct-16	Oct-16	Oct-16	GoP	50,000.00	50,000.00		
	Rental of computers	AFSD	Public Bidding	Nov-16	Nov-16	Dec-16	Jan-17	GoP	1,120,000.00	1,120,000.00		
	Rental of Photocopy Machine	AFSD	SVP	Mar-16	Mar-16	Apr-16	Apr-16	GoP	300,000.00	300,000.00		
	Subscription Expenses	Library	SVP	Nov-16	Nov-16	Dec-16	Dec-16	GoP	64,000.00	64,000.00		
	Local Newspapers	Library	SVP	May-16	May-16	Jun-16	Jun-16	GoP	47,340.00	47,340.00		
	Foreign Newspapers and Magazines	Library	SVP	Nov-16	Nov-16	Dec-16	Dec-16	GoP	193,660.00	193,660.00		
	Foreign Journals	Library	SVP	Nov-16	Nov-16	Dec-16	Dec-16	GoP	99,000.00	99,000.00		
	Licensed Anti-Virus Software	MISS	Direct Contracting	Feb-16	Feb-16	Mar-16	Mar-16	GoP	40,000.00	40,000.00		
	Membership Dues (CSCAP)	CIRSS						GoP	40,000.00	40,000.00		
CAPITAL OUTLAY												
	Purchase of ICT Equipment											
	Desktop computer (33 units)	MISS/ GSS	Public Bidding	Apr-16	Apr-16	May-16	May-16	GoP	1,320,000.00	1,320,000.00		
	Laptop computer (1 unit)	MISS/ GSS	SVP			May-16		GoP	40,000.00	40,000.00		
	Desktop Laser/Multi-function printers (7 units)	MISS/ GSS	SVP	Apr-16	Apr-16	May-16	May-16	GoP	175,000.00	175,000.00		
	Scanner with feeder (1 unit)	MISS/ GSS	SVP			May-16		GoP	37,000.00	37,000.00		
	Router (1 unit)	MISS/ GSS	SVP			May-16		GoP	18,000.00	18,000.00		
	Switch (1 unit)	MISS/ GSS	SVP			May-16		GoP	10,000.00	10,000.00		
	Purchase of ICT Software											
	ICT Software (34 licenses)	MISS/ GSS	SVP	Apr-16	Apr-16	May-16	May-16	GoP	374,000.00	374,000.00		

Annual Procurement Plan for FY 2016

Code (PAC)	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PhP)		REMARKS (brief description of Program/Project)						
				Adapted or Revised	Sub/Open of Bids	Notice of Award		Contract signing	Total		MCOE	CO				
	2015 ICT Software (16 licenses)	MSSS/ GSS	SYP	Apr-16	Apr-16	May-16	May-16	GOP	176,000.00		176,000.00					
	Purchase of Utility Vehicle	GSS	Public Bidding	Jun-16	Jun-16	Jul-16	Jul-16	Gap	950,000.00		950,000.00					
	Purchase of Reference Books (including GAD related books)	ODG-CPR Library	SYP			June & Nov 2016		Gap	500,000.00		500,000.00				For the CPR Library collection development	
GRAND TOTAL									P15,738,679.64		15,738,679.64		12,138,679.64		3,600,000.00	

Certified By:

Zena
ZENAPDA C. BAUTISTA
 Member, BAC Secretariat

Certified Correct:

Hope
HOPE B. TORNILLA
 Head, BAC Secretariat

Certified Funds Available:

Veronica
VERONICA V. MANIPS
 Accountant III and
 Head, Financial Management Section

Recommending Approval:

Carmelita
CARMELETA S. MARASIGAN
 Chairperson, BAC

Approved By:

Julio
JULIO S. AMADOR II
 Deputy Director-General and
 Head of Procuring Entity

8 January 2016